

**Secretarial Notes**  
**Regional Planning Affiliation (RPA)**  
**Technical Advisory and Policy Board Joint Meeting**

**Date:** Tuesday, December 5, 2023  
**Time:** 10:30 a.m.  
**Place:** ECIA, 7600 Commerce Park/Zoom

**Technical Advisory Board Members Present:**

- |   |  |   |
|---|--|---|
| <input checked="" type="checkbox"/> <b>Todd Kinney, (Chair)</b><br><i>Engineer, Clinton County</i><br><input checked="" type="checkbox"/> (proxy Erin George) | <input checked="" type="checkbox"/> <b>Russell Weber</b><br><i>Engineer, Dubuque County</i><br><input type="checkbox"/> (proxy Harley Pothoff)               | <input type="checkbox"/> <b>Rafe Koopman</b><br><i>Delaware County Engineer</i><br><input checked="" type="checkbox"/> (proxy Jeff Madlom)  |
| <input checked="" type="checkbox"/> <b>Todd Kinney</b><br><i>Engineer, Jackson County</i><br><input type="checkbox"/> (proxy Don Schwenker)                   | <input checked="" type="checkbox"/> <b>Tim Vick, (Vice-Chair)</b><br><i>City of Manchester</i><br><input checked="" type="checkbox"/> (proxy Connie Behnken) | <input checked="" type="checkbox"/> <b>Josh Boldt</b><br><i>City of Maquoketa</i><br><input type="checkbox"/> (proxy Diane Frandsen)        |
| <input checked="" type="checkbox"/> <b>Steve Lindner</b><br><i>City of DeWitt</i>   | <input checked="" type="checkbox"/> <b>Jason Craft</b><br><i>City of Clinton</i><br><input type="checkbox"/> (proxy Matt Brooke)                             | <input checked="" type="checkbox"/> <b>Gail Kuhle</b><br><i>Regional Transit Authority</i><br><input type="checkbox"/> (proxy Stacie Scott) |
| <input type="checkbox"/> <b>Dennis Hart</b>   | <input type="checkbox"/> <b>Randy Zobrist</b><br><i>Clinton MTA Riverbend Transit</i>  | <input type="checkbox"/> <b>Kelley Deutmeyer</b><br><i>ECIA Executive Director</i><br><input type="checkbox"/> (proxy Holly McPherson)      |

**Policy Board Members Present:**

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> <b>Wayne Kenniker</b><br><i>Dubuque County</i><br><input type="checkbox"/> (proxy Harley Pothoff)                         | <input type="checkbox"/> <b>Don Schwenker</b><br><i>Jackson County</i><br><input checked="" type="checkbox"/> (proxy Todd Kinney)  | <input checked="" type="checkbox"/> <b>Jeff Madlom (vice-chair)</b><br><i>Delaware County</i><br><input type="checkbox"/> (proxy Rafe Koopman)    |
| <input checked="" type="checkbox"/> <b>Erin George</b><br><i>Clinton County</i><br><input checked="" type="checkbox"/> (proxy Todd Kinney)         | <input checked="" type="checkbox"/> <b>Connie Behnken</b><br><i>City of Manchester</i><br><input checked="" type="checkbox"/> (proxy Tim Vick)   | <input type="checkbox"/> <b>Steve Hasenmiller</b><br><i>City of DeWitt</i><br><input checked="" type="checkbox"/> (proxy Steve Lindner)           |
| <input type="checkbox"/> <b>Tom Messerli</b><br><i>City of Maquoketa</i><br><input checked="" type="checkbox"/> (proxy Josh Boldt)                 | <input type="checkbox"/> <b>Scott Maddasion (Chair)</b><br><i>City of Clinton</i><br><input checked="" type="checkbox"/> (proxy Jason Craft)<br><input type="checkbox"/> (proxy Matt Brooke) | <input checked="" type="checkbox"/> <b>Kelley Brown</b><br><i>Small Cities, Jackson County</i><br><input type="checkbox"/> (proxy vacant)         |
| <input checked="" type="checkbox"/> <b>MaryAnn Knapp</b><br><i>Small Cities, Dubuque County</i><br><input type="checkbox"/> (proxy Andy Katrichis) | <input checked="" type="checkbox"/> <b>Linda Gaul</b><br><i>Small Cities, Delaware County</i><br><input type="checkbox"/> (proxy Donna Boss)   | <input checked="" type="checkbox"/> <b>Andrew Kida</b><br><i>Small Cities, Clinton County</i>   |
| <input checked="" type="checkbox"/> <b>Sam Shea*</b><br><i>IA DOT</i>  | <input checked="" type="checkbox"/> <b>Nin Flagel</b><br><i>Transit Representative (RTA)</i>   | <input type="checkbox"/> <b>Kelley Deutmeyer</b><br><i>ECIA Executive Director</i><br><input checked="" type="checkbox"/> (proxy Holly McPherson) |

**Others Present:**

**Staff Present:**

- |  |  |  |  |
|--|--|--|--|
| <input checked="" type="checkbox"/> Chandra Ravada<br><i>Transportation Director</i> | <input checked="" type="checkbox"/> Sarah Berning<br><i>Project Services Manager</i> | <input checked="" type="checkbox"/> Dan Fox<br><i>Senior Planner</i> | <input checked="" type="checkbox"/> Jack Studier<br><i>Planner</i> |
|--|--|--|--|

A quorum was present. \*Non-Voting Advisory Member

## **Call to Order**

The RPA Technical Advisory Board meeting was called to order by RPA Technical Advisory Board Chair, Todd Kinney at 10:30 a.m.

The RPA Policy Board meeting was called to order by RPA Policy Board Vice-Chair, Jeff Madlom at 10:30 a.m. Introductions were made at this time.

## **Review/Approve the Agenda for the Tuesday, December 5, 2023, Technical Advisory Board and Policy Board joint meeting**

Motion by Kuhle, second by Vick from the RPA Technical Advisory Board to approve the agenda for the Tuesday, December 5, 2023, RPA meeting. The motion passed unanimously.

Motion by Schwenker, second by Flagel from the RPA Policy Board to approve the agenda for the Tuesday, December 5, 2023, RPA meeting. The motion passed unanimously.

## **Review/Approve the minutes and receive and file the revised secretarial notes from Thursday October 26, 2023, RPA Policy and Technical Advisory Board joint meeting**

Motion by Vick, second by Kuhle from the RPA Technical Advisory Board to approve the minutes and receive and file the revised secretarial notes from Thursday October 26, 2023, RPA Technical Advisory Board meeting. The motion passed unanimously.

Motion by Flagel, second by Schwenker from the RPA Policy Board to approve the minutes and receive and file the revised secretarial notes from Thursday October 26, 2023, RPA Policy Board meeting. The motion passed unanimously.

## **Review/Approve amendments to Federal Fiscal Year (FFY) 2024-2027 RPA 8 Transportation Improvement Program (TIP)**

Motion by Flagel, second by Schwenker to open the public hearing. The motion passed unanimously. The public hearing was opened at 10:33 a.m

Ravada referred to the TIP, stating amendments to the TIP are:

- In the City of Monmouth, Beers Creak, S20 T84 R1; bridge replacement
- In the City of DeWitt, on 6<sup>th</sup> Ave/Northridge Road from 11<sup>th</sup> Street to Scenic Hill Lane; pavement
- In the City of DeWitt, trail along 11<sup>th</sup> Street from Westbrook Pk to Westbrook Dr, north to 12<sup>th</sup> Street Ct.; grade and pave

Motion by Schwenker, second by Gaul to close the public hearing. The motion passed unanimously. The public hearing was closed at 10:36 a.m.

Motion by Vick, second by McPherson, to recommend to the RPA 8 Policy Board approval of the amendments to Federal Fiscal Year (FFY) 2024-2027 RPA 8 Transportation Improvement Program (TIP). The motion passed unanimously.

Motion by McPherson, second by Schwenker to approve the amendments to Federal Fiscal Year (FFY) 2024-2027 RPA 8 Transportation Improvement Program (TIP). The motion passed unanimously.

### **Comments from the public**

No comments were made by the public.

### **Other Business and Announcements**

No other business at this time.

### **Adjournment**

Motion by McPherson, second by Vick to adjourn the Tuesday, December 5, 2023, RPA Technical Advisory Board meeting. The motion passed unanimously. The meeting was adjourned at 10:38 a.m.

Motion by Schwenker, second by Flagel to adjourn the Tuesday, December 5, 2023, RPA Policy Board meeting. The motion passed unanimously. The meeting was adjourned at 10:38 a.m.

Respectfully,

Chandra Ravada  
Transportation Director